



02/06/2025

Sandy Beach Public School Parents & Citizens Association

Date: 02/06/2025

Time: 14:00-15:10

Venue: School Staff Room

Attendees:

Michelle, Jara, Brett, Lizzie, Lea, Alice and Brandon

Agenda: Memberships, Fundraising, Canteen, Finances, Principal Report

1. REVIEW OF LAST MEETING

- Angie Feller hasn't checked with Pubs their pricing on Bingo nights.
- Language tutoring going ahead, we are looking for tutors now.
- Keah Harrigan not removed from accounts yet, Jara has login for approvals.

2. MEMBERSHIPS

- New Members have paid their membership fee: Alice and Brandon Plett are official members of the P&C now.
- We need a new president, and vice president
- - Alice and Brandon are going on a holiday. But Alice Plett put her hand up to be Vice President. The committee agreed to put her into this position to replace Amie Wallace.
- - Lea Meagher is happy to take on the role of the Secretary and replace Jara Reynolds. The committee agrees unanimously.
- - Jara Reynolds is keen to be President and replace Amy Wiblen. She got voted into that position by the committee.
- Jara is going to fill in the form for the bank to remove Amie Wallace, Keah Harrigan and Amy Wiblen as signatories of the account and add the new positions allocated.


3. FUNDRAISING

- Tea Towels - Amie doesn't want to do that anymore, Michelle has looked up a company called 'expressions Australian' that do it. Michelle is organising the faces of the kids in the right format as soon as Alice knows the format needed. Alice is going to contact the company to see, what format we need this week.
- Fete is due this year. Michelle is talking to the staff about it and checking the calendar. Jara will check what we did last time with Amie. Michelle was saying we could do the Christmas concert, cake stall and a sausage sizzle at the same time. Lea also suggested a raffle type activity.
- Bingo - Brett is going to call the Seaview Tavern and the Moonee tavern for the functional space/bookings. And he will also call the Bingo guys that Amie has talked to. Alice was saying, we could also take some passive play equipment for the kids if there isn't much playground equipment. Michelle said we can also do little silly games in between to make more money.
- Father's Day Stall needs to be organised in the next few meetings.

4. CANTEEN

- Coffs Council did a food premises assessment report and told us to fix three items: Sink with sanitising solution to clean used utensils and surfaces, Thermometer replacement and a course for safe food handling that Lizzie needs to do. Lizzie is signing up for the course, the thermometer is getting replaced tomorrow, the sanitising station will be implemented.

5. TREASURERS REPORT

- Funds in the different accounts: 
- Canteen Account- Income (month) \$9319.59, Expenses (month) 6234.18, Profit (month) \$0 (because Brett paid the sushi invoices that he missed the months before), Balance a last credit \$36394.36

➤ Fundraising Account: Balance \$1931.33

- The P&C agreed to use a bit of the money to fund a new gazebo for sport events and maybe even sport singlets, if need be. Michelle will check if the singlets have already been ordered.

6. PRINCIPAL REPORT

- Technology has now been purchased for the school as part of our ICT upgrade. The ICT room will have all upgraded desktops with capacity to run Windows 11 as well as additional iPads purchased for use in science and Learning Hubs.
- Preschool to Kinder transition: Well underway with positive projected numbers. First kinder classroom session this Wednesday 4/6/25
- Year 6-7 transition: A transition team has been developed with representatives from local public schools and Woolgoolga High School to plan for targeted transition sessions. A focus will be on capturing student voice.
- South playground has been flooded due to a water leak. The leak is fixed but the south oval remains fenced off to dry out. This will impact our upcoming athletics carnival. We are looking at holding the event over two days with track events off site and field events on North oval. More info to come when available.
- We have a new cloud-based phone system in the school with phones installed in all rooms. The school will be getting an ethernet port installed in the canteen to support the new phone system.

Action Items

- Jara is getting all the paper work together for the removal and adding of members to the accounts.
- Leah and Alice will both get a BCU membership number.
- Alice will let Michelle know what format of pictures is needed for the tea towels.
- Michelle will get all the pictures of the kids for the tea towels together.
- Michelle will talk to the staff about the Christmas fete.
- Brett will contact the pubs for Bingo Pricings.
- Lizzie will get all the canteen things in order.

Upcoming Dates:

Next Meeting:

Date: 04/08/2025

Time: 9:15

Place: in the library